

LOOKOUT MOUNTAIN COMMUNITY SERVICES
BOARD MEETING
APRIL 5, 2007

Present:	Craig Fowler Terri Johnson	Jon Payne Sarah Roach	George Reed
Absent:	Eddie Rhoden		
Staff:	Tom Ford, Ph.D.	Perry Byars	Karen Watson

I. CALL TO ORDER

The meeting was called to order by Jon Payne, Board Chair, at 5:30 p.m.

II. AGENDA APPROVAL

Sarah Roach made a motion, and the motion was seconded, that the agenda be approved. The agenda was approved as written.

III. MINUTES APPROVAL – FEBRUARY 15, 2007

The minutes of the February 15, 2007, meeting which were sent to Board members prior to the meeting were reviewed. George Reed made a motion, and the motion was seconded that the minutes be approved. Minutes were approved as written.

George Reed made commendatory remarks of the Region One Planning Board Annual Plan. He has identified a person from Dade County who is willing to serve on the Region One Planning Board. Dr. Ford will contact the Regional Office to begin the process.

III. REPORTS

A. CHIEF FINANCIAL OFFICER

Perry Byars presented the following:

- A schedule of rental values for all of our sites. This issue will be discussed by the Executive Director in his report.
- Cash Reserves Status (\$3,268,529.26). LMCS' cash flow is doing well due to Medicaid collections catch up. Dr. Ford explained that we have two types

of Medicaid: Managed Care and ABD (Aged, Blind, and Disabled or kids in DFCS custody or low-income kids). Perry added that there are problems across the state in collecting both types of Medicaid.

- Balance Sheets for September, October, and November 2007, and Surplus and Deficit Statements for September, October, and November 2007. The Board reviewed these statements. Programs 100 and 400 are losing dollars, primarily because of waiver funds we have been unable to bill. There is a receivable of \$3,600,000, most of which is Medicaid.
- A schedule of Fee-for-Service effect for the first quarter of 2007 was presented and discussed. Beginning April 1, 2007, we went to Fee-for-Service for C&A services. In April we should receive 80% of Grant-in-Aid, 60% in May, and 40% in June. Fee for service payments will be added to the Grant-in-Aid percent payments.

B. EXECUTIVE DIRECTOR

Dr. Tom Ford, Executive Director, discussed the following:

- Fee-For-Service

On April 1, 2007, we went to a Fee-for-Service payment system for State Contracted kids. On March 14, 2007, the CEOs met with Commissioner Walker. The issue was raised of not enough kids to serve to earn the available dollars. We currently have only 65 kids, not enough to pull down the needed dollars. Commissioner Walker granted a graduated disbursement of GIA funds for FY'07 as explained in the Chief Financial Director's report. There will be a Fee-for-Service Agreement in lieu of a Contract. The Agreement will be ongoing and subject to modification. Rates will be based on the Medicaid rates. As these rates are not financially viable for LMCS, we are looking into expanding into other areas; e.g., private insurance by utilizing a Billing Specialist/Managed Care Relations Manager.

- Staff Changes

Dr. Ford reported on staff changes as follows:

- A consultant from HRG was hired to look at the UM and Billing Departments. At the consultant's recommendation, an Administrative Operations Manager position was created. Kay Alexander was moved into that position and reports to Dr. Ford. Clerical staff from all sites report to Kay so that they can be moved from site to site as needed. Kay's staff have cleaned up many of the errors which prevented us from billing.

- Sarah McKaig was moved into the position of Billing Specialist/Managed Care Relations Coordinator.
- Patrick McBride has been hired as IT Director. He has made remarkable improvements by eliminating much of the spam.
- The closure of the Patria Residential Program affected 13 positions. Nine of the Patria staff transferred within the agency; one of them retired; and three of them sought positions outside the agency.
- KidsNet Program – Eight positions have been created because of the KidsNet Program, which is funded through June 30, 2007. We are expecting it to be re-funded in the FY'08 budget. This is additional money, which pays for staff salaries.
- Memo from the Division
 - Salary Increases - DHR will fund salary increases for classified employees only.
 - Health Insurance Increase - The employer portion of health insurance cost will increase from 16% to 22% for next year (a 37% increase). By state law, CSBs must use the state health insurance. DHR will fund this for classified employees (only 15% at LMCS). The CSBs' lobbyist will be discussing this with legislators and trying to get the money into the FY'08 budget, as CSBs cannot afford the increase.

- DD HUD Homes

The HUD homes in LaFayette are now finished. There will be an article about them in the local newspapers. ARC has donated \$12,000 for furnishings.

- Dade County HUD Homes

Marilyn Keller and George Reed met with Ben Brandon and an architect in Trenton to begin the process of applying for a HUD grant for DD consumers in Dade County. The Dade County Commissioners have agreed to give land for the homes. The County has also agreed to fund the clearing of the property.

- Patria

The SA Residential Program has been closed. The setting is not appropriate for outpatient; therefore, the Home Based and TREK programs will be

moved to Patria. The staff of Home Based and TREK are community-based staff. They will use only the Admin building and Adult CSI staff will be in the gym. Rental costs were negotiated at 50% of the current cost.

- Strategic Planning Retreat

Staff are working on the team projects assigned at the Retreat. A draft of the Strategic Plan will be presented to the Board at the June meeting.

IV. UNFINISHED BUSINESS

There was no unfinished business to discuss.

V. NEW BUSINESS

A. NOMINATING COMMITTEE APPOINTMENTS

Terri Johnson and Craig Fowler were appointed to the Nominating Committee.

B. GACSB ASSOCIATION ANNUAL MEETING

Sarah Roach invited the Board members to attend the GACSB meeting in Dublin on May 10 - 11, 2007.

VI. BOARD DISCUSSION

There was no further business to discuss.

VII. PUBLIC COMMENT

There was no public comment.

VIII. NEXT MEETING

The next meeting may be held at the HUD homes at a date to be announced, possibly in conjunction with an Open House.

IX. ADJOURNMENT

As there was no further business to discuss, the meeting was adjourned at 7:05 p.m.