

**LOOKOUT MOUNTAIN COMMUNITY SERVICES**  
**BOARD MEETING**  
**JULY 17, 2007**

<b>Present:</b>	Jon Payne Sarah Roach	George Reed	Eddie Rhoden
<b>Absent:</b>	Craig Fowler	Terri Johnson	
<b>Staff:</b>	Perry Byars Janice Sabo	Tom Ford, Ph.D.	Patrick McBride

I. CALL TO ORDER

The regular meeting was called to order by Jon Payne, Board Chair, at 5:30 p.m.

II. AGENDA APPROVAL

Sarah Roach made a motion, and the motion was seconded that the agenda be approved. The motion carried.

III. MINUTES APPROVAL – APRIL 5, 2007

The minutes of the April 5, 2007, meeting which were sent to Board members prior to the meeting were reviewed. Sarah Roach made a motion, and the motion was seconded that the minutes be approved. Minutes were approved as written.

III. REPORTS

A. CHIEF FINANCIAL OFFICER

Perry Byars reviewed the reports of Surplus or Deficit, Balance Sheets for December 2006, January, February, and March 2007, and Cash Reserves Status report for March 31, 2007, through June 11, 2007. As of June 11, 2007, LMCS had \$3,856,810.00 in CDs, and \$813,768.00 in Cash.

B. EXECUTIVE DIRECTOR

Dr. Tom Ford, Executive Director, discussed the following:

- Salary Increase Guidelines for Fiscal Year 2008.

Dr. Ford presented a working draft of the Georgia Merit System Salary Increase Guidelines for Fiscal Year 2008 and the State Personnel Board Policies to Implement Fiscal Year 2008 Salary Increases.

- Dr. Ford introduced Patrick McBride, MIS Director.
- Grant-in-Aid reductions over the years were discussed. In 1996 there was \$9.5 million Grant-in-Aid with a budget of \$11 million. In FY07 LMCS had \$5.6 million in Grant-in-Aid and a budget of over \$17 million.
- The KidsNet program was fully funded. We are working with DJJ and DFCS kids in collaboration with GRN and Highland Rivers CSBs.
- Four units have been furnished in the HUD apartments in LaFayette. Two residents have moved in. There was a fundraiser on Sunday, July 15, at the Eagles Club. Six bands participated. They raised \$13,580 through this function by auctions, sale of food, etc. Total received to date is \$27,380.
- Dr. Ford gave an update of the HUD homes in Dade County. Land for this project has been donated.

#### IV. UNFINISHED BUSINESS

There was no unfinished business to discuss.

#### V. NEW BUSINESS

##### A. AGREEMENTS TO SERVE

Board members were asked to sign agreements to serve for FY'08.

##### B. BUDGET APPROVAL

Perry Byars presented the proposed budget for FY'08. Budget was approved as presented.

##### C. ANNUAL PERSONAL UPDATES

Board members were asked to complete their annual personal updates and return them to Karen Watson.

D. FY'08 DHR CONTRACT APPROVAL - RESOLUTION

A resolution to contract with DHR for a Services Contract was presented as follows:

*At the CSB Board meeting of Lookout Mountain Community Services Board on July 17, 2007, a motion was made, seconded and passed unanimously to allow the Board Chair to sign the contract between the Department of Human Resources and Lookout Mountain Community Services.*

**WHEREAS:** *Lookout Mountain Community Services desires to provide services, and*

**WHEREAS:** *Said corporation desires to enter a contractual arrangement with the Georgia Department of Human Resources for the provision of said services; be it therefore*

**RESOLVED,** *that Lookout Mountain Community Services*

*Agrees to enter a written contract with the Georgia Department of Human Resources for the provision of Mental Health, Developmental Disabilities, and Addictive Diseases services for the period beginning July 1, 2007, and ending June 30, 2008.*

*The Board Chair, Jon Payne, is duly authorized to execute said contract on behalf of this corporation.*

Sarah Roach made a motion and the motion was seconded that the resolution be approved. The resolution was approved unanimously.

E. FY'08 DJJ ROOM, BOARD, AND WATCHFUL OVERSIGHT CONTRACT – RESOLUTION

A resolution to contract with DJJ for a Services Contract was presented as follows:

*At this regular meeting of Lookout Mountain Community Services Board on July 17, 2007, the following resolution was presented, seconded, and passed unanimously.*

**WHEREAS:** *The Lookout Mountain Community Services Board desires to provide Room, Board and Watchful Oversight services, and*

**WHEREAS:** *Said corporation desires to enter a contractual arrangement with the Georgia Department of Juvenile Justice for the provision of said services; be it therefore*

**RESOLVED:** *That Lookout Mountain Community Services Board agrees to enter a written contract with the Georgia Department of Juvenile Justice, for the provision of Room, Board and Watchful Oversight services for the period beginning July 1, 2007, and ending, June 30, 2008.*

*RESOLVED: The Board Chair is duly authorized to execute said contract on behalf of this corporation.*

*Certified True and Correct.*

Sarah Roach made a motion and the motion was seconded that the resolution be approved. The resolution was approved unanimously.

F. FY'08 DFCS ROOM, BOARD, AND WATCHFUL OVERSIGHT CONTRACT – RESOLUTION

A resolution to contract with DFCS for a Services Contract was presented as follows:

*At the CSB Board meeting of Lookout Mountain Community Services Board on July 17, 2007, a motion was made, seconded and passed unanimously to allow the Board Chair to sign the contract between the Department of Human Resources and Lookout Mountain Community Services.*

***WHEREAS:*** *Lookout Mountain Community Services desires to provide services, and*

***WHEREAS:*** *Said corporation desires to enter a contractual arrangement with the Georgia Department of Human Resources for the provision of said services; be it therefore*

***RESOLVED,*** *that Lookout Mountain Community Services*

*Agrees to enter a written contract with the Georgia Department of Human Resources, Division of Family and Children Services, for the provision of Room, Board, and Watchful Oversight services for the period beginning July 1, 2007, and ending June 30, 2008.*

*The Board Chair, Jon Payne, is duly authorized to execute said contract on behalf of this corporation.*

Sarah Roach made a motion and the motion was seconded that the resolution be approved. The resolution was approved unanimously.

G. SUMMER CAMP CONTRACT - RESOLUTION

A resolution to contract with DHR for the provision of Summer Camp was presented as follows:

*At the CSB Board meeting of Lookout Mountain Community Services Board on July 17, 2007, a motion was made, seconded and passed unanimously to allow the Board Chair to sign the contract between the Department of Human Resources and Lookout Mountain Community Services.*

*WHEREAS: Lookout Mountain Community Services desires to provide services, and*

*WHEREAS: Said corporation desires to enter a contractual arrangement with the Georgia Department of Human Resources for the provision of Summer Therapeutic Recreational Program services; be it therefore*

*RESOLVED, that Lookout Mountain Community Services*

*Agrees to enter a written contract with the Georgia Department of Human Resources for the provision of Mental Health, Developmental Disabilities, and Addictive Diseases services for the period beginning June 30, 2007, and ending September 30, 2007.*

Sarah Roach made a motion and the motion was seconded that the resolution be approved. The resolution was approved unanimously.

#### H. FY'08 TRANSPORTATION CONTRACT – RESOLUTION

A resolution to contract with DHR Transportation was presented for approval:

##### ***RESOLUTION TO ENTER CONTRACT***

*At the regular meeting of Lookout Mountain Community Services Board on July 17, 2007, the following resolution was presented, seconded, and passed unanimously.*

*WHEREAS: The Lookout Mountain Community Services Board desires to provide Transportation services, and*

*WHEREAS: Said corporation desires to enter a contractual arrangement with the Georgia Department of Human Resources for the provision of said services; be it therefore*

*RESOLVED, That Lookout Mountain Community Services Board agrees to enter a written contract with the Georgia Department of Human Resources, Regional Transportation Services – Region One, for the provision of Transportation services for the period beginning July 1, 2007, and ending, June 30, 2008, and be it further*

*RESOLVED, that the Board Chair is duly authorized to execute said contract on behalf of this corporation.*

*Certified true and correct.*

As the contract has not been received, Sarah Roach made a motion and the motion was seconded that the resolution be approved and the Board Chair be authorized to sign the contract when received. The resolution was approved unanimously.

#### I. STRATEGIC PLAN

At the Management Retreat on March 13, 2007, committees were appointed to draft a Strategic Plan. Said plan was presented to the Board for approval and implementation. After review by the Board, George Reed made a motion that the Plan be approved. The motion carried.

J. APPOINTMENT OF SARAH ROACH

Sarah Roach was reappointed to the Board for three years beginning July 1, 2007, and ending June 30, 2010.

K. APPOINTMENT OF CRAIG FOWLER

Craig Fowler was reappointed to the Board for three years beginning July 1, 2007, and ending June 30, 2010.

L. NOMINATING COMMITTEE REPORT

In the absence of the nominating committee members, Jon Payne presented the following slate of officers:

Chair – Jon Payne  
Vice Chair – George Reed  
Secretary – Terri Johnson

By unanimous vote, the above slate was approved as officers for FY'08.

M. BOARD MEMBER TRAINING

The Georgia Association of Community Service Boards, Inc., and the Georgia Department of Human Resources, Division of Mental Health, Developmental Disabilities and Addictive Diseases compiled a "Board Member Training Project 2007." Members present viewed Module #1, entitled "National Trends in Health Care Financing That Influence Delivery of MHDDAD Services." Over the course of the next few months, Board Members will view other components of this training project as well as viewing portions at CSB Board meetings until all segments have been viewed.

VI. BOARD DISCUSSION

There was no further business to discuss.

VII. PUBLIC COMMENT

Faye Perdue apologized for missing the HUD Open House.

VIII. NEXT MEETING

The next meeting will be held in August 2007, date TBA.

IX. ADJOURNMENT

As there was no further business to discuss, the meeting was adjourned at 7:35 p.m.