

**LOOKOUT MOUNTAIN COMMUNITY SERVICES**  
**BOARD MEETING**  
**OCTOBER 30, 2007**

<b>Present:</b>	Terri Johnson Jon Payne	George Reed Eddie Rhoden	Sarah Roach
<b>Absent:</b>	Craig Fowler		
<b>Staff:</b>	Perry Byars	Tom Ford, Ph.D.	Karen Watson

I. CALL TO ORDER

The regular meeting was called to order by Jon Payne, Board Chair, at 5:50 p.m.

II. AGENDA APPROVAL

Sarah Roach made a motion, and the motion was seconded that the agenda be approved. The motion carried.

III. MINUTES APPROVAL – JULY 17, 2007

The minutes of the July 17, 2007, meeting which were sent to Board members prior to the meeting were reviewed. George Reed made a motion, and the motion was seconded that the minutes be approved. Minutes were approved as written.

III. REPORTS

A. CHIEF FINANCIAL OFFICER

Perry Byars reviewed the reports of Surplus or Deficit and Balance Sheets for May, June, and July 2007. There was a loss in May of \$125,965 due to UniCare's DTS problems so invoices could not be sent; however Medicaid collections for May were received in June, thus overcoming May's loss. Balance in CDs as of May 31, 2007, was \$3,784,384. During June, prior months' waiver Medicaid was collected in the amount of \$930,237. Collections for all Medicaid are below collections for the previous year. The balance in CDs as of June 30, 2007, was \$4,056,809 and \$3,762,278 as of July 31, 2007. LMCS' cash flow continues to be sound. The auditors required that 14 months of Transportation revenue be booked this year, which improved the overall financial statement for the fiscal year 2007 for a surplus of \$800,000. However, this transaction caused a loss for July of \$11,278.

## B. EXECUTIVE DIRECTOR

Dr. Tom Ford, Executive Director, discussed the following:

- Information Technology (IT)

Patrick McBride has done a great job in IT hardware upgrades. Staff have indicated significantly increased speed and service. LMCS now has an electronic medical record. They are looking at creating a ProFiler consortium in Georgia.

- Fee-For-Service

The State now requires pre-authorization for services. If this has not been obtained prior to doing the service, we don't get paid. This requirement has necessitated additional staff in billing.

- KidsNet

The State asked LMCS to be the administrator of KidsNet for 15 counties. We are the only agency in Northwest Georgia doing this service, which Highland Rivers previously did. GRN is the primary funding agent for KidsNet dollars, which come from DJJ, DFCS, and the Juvenile Courts. LMCS now has 18 staff dedicated to KidsNet. The Governor is meeting tomorrow to determine the continuation of the program. It is expected that he will approve it. Other counties are asking to be a part of the seven-county KidsNet program which serves Dade, Walker, Bartow, Paulding, Floyd, Haralson, and Polk Counties.

- Vehicles

LMCS has over 120 vehicles in our fleet; many of them are old vehicles with high mileage. Gary Rymer has been dealing with the State since August to try to get two vans. He has received a quote from Enterprise for 2007 model vehicles, including some vans. This would be cost effective, as staff are paid mileage for use of their personal vehicles. LMCS has had four vehicles totaled this year, but none with serious injuries.

- Legislative Meeting

Sarah and Dr. Ford met with the Commissioner who stated that there is \$2 million for informational technology infrastructure. The GACSB has a committee developing a plan to disseminate the funds.

- Highland Rivers CEO

Frank Aaron, Jr., has been appointed CEO of Highland Rivers CSB to begin November 1, 2007.

- Strategic Plan

The updated version of the Strategic Plan, which was developed at the Management Retreat, was presented to the Board for review. This will be brought back to the Board each meeting for a status update.

- GACSB

Dr. Ford commended Sarah Roach for changes she has made in the GACSB.

- Board Training

Notebooks of the CSB Board Member Training were distributed to Board members. Board members must complete the 12 modules during FY'08. Three post tests will be required at each CSB meeting. Modules 1-3 must be completed and returned at the December meeting.

- HUD Apartments in LaFayette

The last four units of the HUD apartments in LaFayette should be filled by December.

- HUD in Walker County

The other Walker County apartments have begun construction.

- HUD in Dade County for DD

The Dade County project is still awaiting a decision by HUD. The decision should be in the next few weeks.

#### IV. UNFINISHED BUSINESS

There was no unfinished business to discuss.

#### V. NEW BUSINESS

##### A. DR. FORD'S PMF

Dr. Ford's PMF had been sent to Board members prior to the meeting. Jon Payne will compile the results and send them to the Human Resources Department for filing.

## VI. BOARD DISCUSSION

Terri Johnson commended the Home Based program, stating that there has been a life change in a family member who is in the program. Eddie Rhoden stated that he has a friend with a Down Syndrome child who needs services. She will be referred to Marilyn Keller to direct her to the proper program.

Jon Payne asked how the new intake program (BHL) is working. Dr. Ford responded that LMCS has saved \$100,000 by not having to keep staff at Hutcheson. BHL has assumed that responsibility. LMCS' intakes have increased over last year. Most of the staff previously covering Hutcheson have been moved to other positions within LMCS; some of them do intakes now on site.

## VII. PUBLIC COMMENT

Dwain Lovingood stated that Region One Advisory Board is working on the 2010 Strategic Plan. He stated that they would like to have a public forum in Walker County to receive public comments. The education system and the law enforcement system have agreed to send someone to respond to questions and comments. He asked if LMCS would be represented. Dr. Ford responded that LMCS would send representatives.

## VIII. EXECUTIVE SESSION

Jon Payne made a motion that the CSB go into Executive Session. Sarah Roach seconded the motion. The motion carried unanimously. The public were dismissed and the Executive Session began.

## IX. NEXT MEETING

The next meeting will be held in December 2007, date TBA.

## X. ADJOURNMENT

As there was no further business to discuss, the meeting was adjourned at 8:00 p.m.