

Lookout Mountain Community Services

Job Announcement

JOB TITLE	POSITION NUMBER
Supported Employment Team Leader	
POSTING DATE	DEADLINE DATE
October 22, 2019	Until filled
POSITION LOCATION	
Recovery Services-Supported Employment 806 E. Villanow Street Lafayette, GA 30728	
GENERAL NATURE OF JOB DUTIES	
Supervises Employment Specialists and Supported Employment Education Specialist. Provides supported employment to individuals, specifically to the target population of those individuals who have a severe and persistent mental illness and are frequently admitted to the inpatient psychiatric facilities or have multiple episodes of homelessness and/or incarceration. Primary work schedule will be 8:30 a.m. to 5:30 p.m. flexibility of schedule is also necessary in order to provide support to individuals and some nights and weekends may be required.	
MINIMUM QUALIFICATIONS	
Completion of a high school diploma or equivalent AND three years of experience providing educational, social or direct care services to persons with diagnosed special needs or other populations. OR Bachelor's degree in business management, administration, or behavioral sciences. Preferred Qualifications: Bachelor's Degree in a related field, professionalism, previous supervisory experience, demonstrates organizational skills, strong Interpersonal skills, confidence in meeting with members of the business community, knowledge of community resources, and familiarity with data analysis.	
HOW TO APPLY	
<p>Applicants should submit a Lookout Mountain Community Services Application to the following:</p> <p style="text-align: center;">Lookout Mountain Community Services ATTENTION: Human Resources Department PO Box 1027 LaFayette, GA 30728 E-Mail: Jobs@LMCS.org Telephone: 706-638-5580 x 4100 FAX: 706-638-5445</p> <p style="text-align: center;"><i>Lookout Mountain Community Services Application can be found at www.lmcs.org or contact 706-638-5580 x 4100</i></p>	<p>Applications/resumes should be filled out carefully and completely with the last ten years of work history included. Attach documentation to support education/training/licensure certification. If your application/resume is not complete you may forfeit the opportunity of an interview. Keep a copy of your application/resume. Copying service is not available at LMCS.</p> <p>Due to the volume of applications/resumes received we are unable to provide information on your application/resume status over the phone. Applicants who are selected for an interview will be contacted to arrange for an interview. Applicants who have a disability, which require special accommodations should contact the Human Resources Department.</p> <p style="text-align: center;"><i>In-House applicants will be considered prior to applicants being considered outside the agency.</i></p>

This position may require pre-employment drug testing
An Equal Opportunity Employer