



JOB ANNOUNCEMENT

JOB TITLE	POSITION NUMBER
SST 3	
POSTING DATE	DEADLINE DATE
	Until filled
POSITION LOCATION	
Lookout Mountain Community Services Community Support Team Recovery Services Catoosa, Chattooga, Dade, and Walker	
GENERAL NATURE OF JOB DUTIES	
<p>Educates and assists individuals in utilizing community based resources. Assists in the development of goals based on needs to included mental health, medical, substance abuse, social/leisure, educational and employment, as well as, family and adult daily living skills. Must also assist with housing and entitlement benefit needs. Primary work schedule is Monday through Friday 8:30 to 5:00, however some evenings and weekends may also be required.</p>	
<p>High School Diploma or GED, at least 21 years of age, valid driver's license with three years' good driving history and three years' experience in a Social Services related positing OR Bachelor's Degree in a Social Services related field and one year of experience in Social Services related position. Flexibility of schedule and the ability to complete documentation via electronic client record also a must.</p> <p>Preferred Qualifications: Bachelor's Degree AND at least two years' in a Social Services related field, ability to work as a team player, and also flexible with availability.</p>	
HOW TO APPLY	
<p>Applicants should submit a Lookout Mountain Community Services Application to the following:</p> <p style="text-align: center;"> Lookout Mountain Community Services ATTENTION: Human Resources Department PO Box 1027 LaFayette, GA 30728 E-Mail: Jobs@LMCS.org Telephone: 706-638-5580 x 4114 FAX: 706-638-5445 </p> <p><i>Lookout Mountain Community Services Application can be found at www.lmcs.org or contact 706-638-5580 x 4114</i></p>	<p>Due to the volume of applications received we are unable to provide information on your application status over the phone. Applicants who are selected for an interview will be contacted to arrange for an interview. Applicants who have a disability, which require special accommodations should contact the Human Resources Department.</p> <p><i>Lookout Mountain Community Services Application</i> should be filled out carefully and completely with the last ten years of work history included. Attach documentation to support education/training/licensure certification. If your application is not complete you may forfeit the opportunity of an interview. Keep a copy of your application. Copying service is not available at LMCS.</p> <p style="text-align: center;">APPLICANTS SHOULD NOT SUBMIT A RESUME IN LIEU OF A LOOKOUT MOUNTAIN COMMUNITY SERVICES APPLICATION.</p> <p style="text-align: center;"><i>In-House applicants will be considered prior to applicants being considered outside the agency.</i></p>

**THIS POSITION REQUIRES PRE-EMPLOYMENT DRUG TESTING
 AN EQUAL OPPORTUNITY EMPLOYER**