

Lookout Mountain Community Services

Job Announcement

JOB TITLE	POSITION NUMBER
Vehicle Operator	TBA
POSTING DATE	DEADLINE DATE
	until filled
POSITION LOCATION	
Intellectual and Developmental Disabilities Program Kaleidoscope Catoosa, Chattooga, Dade and Walker County	
GENERAL NATURE OF JOB DUTIES	
Vehicle Operators are responsible for transporting individuals with Intellectual and Developmental Disabilities to and from programs within Lookout Mountain Community Services. These positions will be part time. The hourly rate will be discussed at interviews. Flexibility of schedule, that may include a split day work schedule, is a must. Primary work schedule Monday through Friday, mornings and afternoons.	
MINIMUM QUALIFICATIONS	
High School Diploma or equivalent AND Applicants must be 21 years of age or older and must have 3 years of a good driving history. Computer skills are necessary, as well as, being able to lift, bend, squat, and securely transport individuals who require assistance with Wheelchairs or have other needs regarding being transported.	
Preferred Qualifications: Previous experience transporting individuals who require assistance and have Intellectual or Developmental Disabilities.	
HOW TO APPLY	
Applicants should submit a Lookout Mountain Community Services Application to the following: Lookout Mountain Community Services ATTENTION: Human Resources Department PO Box 1027 LaFayette, GA 30728 E-Mail: Jobs@LMCS.org Telephone: 706-638-5580 x 4114 FAX: 706-638-5445 <i>Lookout Mountain Community Services Application can be found at www.lmcs.org or contact 706-638-5580 x 4114</i>	Due to the volume of applications received we are unable to provide information on your application status over the phone. Applicants who are selected for an interview will be contacted to arrange for an interview. Applicants who have a disability, which require special accommodations should contact the Human Resources Department. <i>Lookout Mountain Community Services Application should be filled out carefully and completely with the last ten years of work history included. Attach documentation to support education/training/licensure certification. If your application is not complete you may forfeit the opportunity of an interview. Keep a copy of your application. Copying service is not available at LMCS.</i> <p style="text-align: center;">APPLICANTS SHOULD NOT SUBMIT A RESUME IN LIEU OF A LOOKOUT MOUNTAIN COMMUNITY SERVICES APPLICATION.</p> <p style="text-align: center;"><i>In-House applicants will be considered prior to applicants being considered outside the agency.</i></p>

**THIS POSITION MAY REQUIRE PRE-EMPLOYMENT DRUG TESTING
AN EQUAL OPPORTUNITY EMPLOYER**