



JOB ANNOUNCEMENT

| JOB TITLE | Position Number |
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| Adult Community Based Services Supervisor | TBD |
| POSITION LOCATION | |
| Recovery Services Lafayette GA 30728 | |
| GENERAL NATURE OF JOB DUTIES | |
| Provides supervision to Peer Supports, Supported Employment, Adult Community Based, and Housing programs at Recovery Services. Ensures adherence to both agency and outside regulations, policies, and procedures. Leads staff meetings and provides staff oversight during crisis situations. Oversees the planning, development, scheduling, and implementation of health care programs and activities. Participates in state and agency trainings as needed/required. Must have strong written and oral skills, possess management skills, and have a good knowledge of computer systems, program budgets, and be able to work a flexible schedule. | |
| MINIMUM QUALIFICATIONS | |
| This positions requires the individual selected to be fully licensed as a LPC, LMFT, or LCSW. | |
| Preferred Qualifications: Previous supervisory experience and the ability to shift focus and prioritize easily. | |
| HOW TO APPLY | |
| <p>Applicants should submit a Lookout Mountain Community Services Application to the following:</p> <p style="text-align: center;">Lookout Mountain Community Services ATTENTION: Human Resources Department PO Box 1027 LaFayette, GA 30728 E-Mail: Jobs@LMCS.org Telephone: 706-638-5580 x 4114 FAX: 706-638-5445</p> <p><i>Lookout Mountain Community Services Application can be found at www.lmcs.org or contact 706-638-5580 x 4114</i></p> | <p>Due to the volume of applications received we are unable to provide information on your application status over the phone. Applicants who are selected for an interview will be contacted to arrange for an interview. Applicants who have a disability, which require special accommodations should contact the Human Resources Department.</p> <p><i>Lookout Mountain Community Services Application</i> should be filled out carefully and completely with the last ten years of work history included. Attach documentation to support education/training/licensure certification. If your application is not complete you may forfeit the opportunity of an interview. Keep a copy of your application. Copying service is not available at LMCS.</p> <p style="text-align: center;">APPLICANTS SHOULD NOT SUBMIT A RESUME IN LIEU OF A LOOKOUT MOUNTAIN COMMUNITY SERVICES APPLICATION.</p> <p style="text-align: center;"><i>In-House applicants will be considered prior to applicants being considered outside the agency.</i></p> |

**THIS POSITION REQUIRES PRE-EMPLOYMENT DRUG TESTING
AN EQUAL OPPORTUNITY EMPLOYER**